

**MINUTES**  
**of the Highways Advisory Committee**  
**held on Monday 1<sup>st</sup> September 2025 at 6pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

|                               |   |                                          |   |
|-------------------------------|---|------------------------------------------|---|
| Cllr Allensby (West) Chairman | * | Cllr J Kirkwood (Broadway) Vice Chairman | * |
| Cllr Cooper (Broadway)        | * | Cllr Tuisinu (East)                      | A |
| Cllr Davis (East)             | * | Len Turner (Advisor)                     | * |

Key: \* Present      A Apologies      AB Absent

**In attendance:**

**Officers:** Tom Dommett (Town Clerk), Patsy Clover (Committee Clerk).

**Unitary Councillors:** One

**Members of the press:** None

**Members of the public in attendance:** Two

**HC/25/015      Apologies for absence**  
Apologies for absence were received and accepted from Cllr Tuisinu.

**HC/25/016      Declarations of Interest**  
Cllr Cooper declared a non-pecuniary interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011 in agenda item 13.3 regarding the request for a traffic survey on Thornhill Road as he lived nearby.

Signed.....Date.....

- HC/25/017**     **Minutes**  
**HC/25/017.1** The minutes of the Highways Advisory Committee meeting, held on Monday 19<sup>th</sup> May 2025 were approved as a true record and signed by the chairman.
- HC/25/017.2** **Members noted** that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 19<sup>th</sup> May 2025.
- HC/25/018**     **Chairman's Announcements**  
There were no chairman's announcements.
- HC/25/019**     **Questions**  
There were no questions submitted by members to the Clerk before the meeting.
- HC/25/020**     **Public Participation**  
There was no public participation.
- HC/25/021**     **Reports from Unitary Authority Members**  
There were no reports from Unitary Authority Members.
- HC/25/022**     **Matters Arising from the meeting of the Local Highway and Footway Improvement Group (LHFIG)**  
**Members noted** the updates from the LHFIG meeting on 10<sup>th</sup> June 2025.
- HC/25/023**     **Waiting Restrictions Proposals**  
**Members resolved** to endorse the proposal for Weymouth Street.
- HC/25/024**     **Coach Bays**  
**Members resolved** to refer the Regeneration Working Group's request for two coach bays on the southern section of Station Road to the LHFIG.
- HC/25/025**     **20mph town centre speed limit surveys**  
**Members resolved** to recommend to the LHFIG to agree to implement the 20mph speed limit marked in green with the addition of Market Place marked in light blue.
- HC/25/026**     **Highway Improvement Form Requests**  
**26.1 Christchurch Terrace**  
**Members resolved** to research the cost of reinstating the missing signs, metal hoops and dog leg barrier and report the missing signage to Wiltshire Council on the MyWilts app.
- 26.2 Portway**  
**Members resolved** to refer the feasibility of installing three bollards adjacent to 25 Portway to the LHFIG for investigation.
- 26.3 Imber Road**  
**Members resolved** not to refer the request for the installation of traffic calming measures to the LHFIG but noted the desire to reduce traffic speeds.

Signed.....Date.....

#### **26.4 The Teasels**

**Members resolved not to refer the request for a traffic survey, the installation of 'children playing' signage, an access monitoring system and speed bumps to the LHFIG.**

#### **26.5 The Teasels**

**Members resolved that the request for an Advisory Protection Road Marking (Bar Marking) should be paid for by the resident making the request as per Wiltshire Council's policy.**

**HC/25/027**

#### **Traffic Surveys**

**27.1 Members noted** that the following traffic survey results have been received:

Smallbrook Road

Victoria Road

**Members resolved to ask Cllr J Kirkwood, the council's Community Speedwatch Champion, to instigate a Community Speedwatch on Victoria Road, as the criteria for implementation have been met.**

#### **27.2 Deverill Road**

**Members resolved** not to refer the request for a traffic survey on Deverill Road to Wiltshire Council as a survey was carried out in November 2024.

#### **27.3 Thornhill Road**

**Members resolved** to refer the request for a traffic survey on Thornhill Road to Wiltshire Council.

#### **27.4 Upper Marsh Road**

**Members resolved** to refer the request for a traffic survey on Upper Marsh Road to Wiltshire Council.

**HC/25/028**

#### **Westleigh Estate**

**Members resolved** not to ask the LHFIG to undertake a full analysis of highways issues on the Westleigh Estate because maintenance issues would be the responsibility of Wiltshire Council Highways and Street Scene departments whereas the LHFIG would only consider improvements. The main concerns raised about the condition of bollards and planters had already been addressed by Selwood Housing.

**HC/25/029**

#### **Communications**

**Members agreed the following press releases to be issued with Cllr Allensby as spokesperson:**

**The endorsement by the council of Wiltshire Council's proposal for waiting restrictions on one side of Weymouth Street.**

Signed.....Date.....

**The council's recommendation to the LHFIG to implement a 20mph speed limit on Emwell Street, George Street, Silver Street and Sambourne Road plus Market Place.**

**Meeting closed at 7.00pm**

**Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.**

**Date of next meeting: Monday 3<sup>rd</sup> November 2025 at 6.00pm.**

Signed.....Date.....